

Let me not pray to be sheltered from dangers
but to be fearless in facing them.

Let me not beg for the stilling of my pain
but for the heart to conquer it.

Let me not look for allies in life's battlefield
but to my own strength.

Let me not crave in anxious fear to be saved
but hope for the patience to win my freedom.

Grant that I may not be a coward,
feeling Your mercy in my success alone;

But let me find the grasp of Your hand in my failure.

RABINDRANATH TAGORE
1861- 1941

GENERAL INSTRUCTIONS

1. Regularity in tests/ exams is mandatory for the students.
2. If a student is absent on the day of the test / exam due to medical reasons, a written application supported by a medical certificate must be submitted on the same day.
3. No leave will be permitted on the day prior to the test under any circumstances. For such absentees, marks will be deducted for that test.
4. No student is allowed to go home after Friday weekly test or on any other day for any reason. Please do not send your child to take test if she/he is unwell.
5. The corrected answer sheets of each weekly test/mid term exam will be sent to you within a week after the test / exam. Please sign them and send them back to the subject teacher immediately.
6. Cheating or using unfair means during tests/ exams will lead to serious consequences and cancellation of the paper with zero marks awarded in that test / exam.
7. 75% attendance through the session is mandatory for a student to be eligible to appear in the Final Examination.

ACADEMIC ASSESSMENT

Classes VI to X

1. The assessment of the students will be based on Continuous and Comprehensive Evaluation that will be carried out throughout the year.
2. The academic session will be divided into two terms. Each term will consist of paper-pen tests and assessment based on activities.
3. The students will be awarded grades and not marks. The marks secured by them will be converted into grades on a 9-point scale (A1, A2, B1, B2, C1, C2, D, E1, E2).
4. The schedule of paper – pen tests, Half Yearly exams and Final exams is given in this planner. The assessment based on activities, projects etc. for all subjects will be conducted throughout the year and the information for this will be given to the students by the respective subject teachers.
5. **Promotion to the next class will be granted only if the student scores at least D grade in each area of assessment individually, in each subject.**

Classes XI and XII

1. The students of Classes XI and XII will be assessed regularly through Weekly tests, Revision tests, Half yearly exams, Pre-board exams (only for Class XII) and Final exams. The Final exams for Class XII will be conducted by CBSE whereas for Class XI they will be conducted by the school as per the guidelines issued by CBSE.
2. A student of Class XI will be promoted to the next classes only if he/she obtains a minimum of 33% marks in all subjects **individually**.
3. It is mandatory for the students of Classes XI & XII to pass separately in Theory & Practical exams as per CBSE rules.

Continuous and Comprehensive Evaluation (CCE)

2016-17

For Classes VI to VIII

	English & Hindi	Math, Science & Social Science		French / Sanskrit/Mandarin
1st Unit (100) FA 1+ FA 2 Weightage out of 20	a) Paper Pen Test: 35+35 b) Activity based Assessment : 10+10 c) Spelling: 5 d) H.W. & C.W.:5	a) Paper Pen Test: 35+35 b) Lab Activity: 10 c) Activity based Assessment: 10 + 5 d) H.W. & C.W.: 5	1st Unit (50) FA Weightage out of 10 for Final Assessment	a) Paper Pen Test: 35 b) Activity: 5 c) Spelling: 5 d) H.W. & C.W.: 5
Half Yearly (100) SA 1 Weightage out of 30	a) Paper Pen Test:80 b) Activity / Project: 10 c) Spelling: 10	a) Paper Pen Test: 80 (70+10 MCQ) b) Lab Activity: 10 c) Activity / Project : 10	Half Yearly (50) Weightage out of 15 for Final Assessment	a) Paper Pen Test: 45 b) Spelling: 5
2nd Unit (100) FA 3 + FA 4 Weightage out of 20	a) Paper Pen Test: 35+35 b)Activity based Assessment: 10+10 c) Spelling: 5 d) H.W. & C.W.:5	a) Paper Pen Test: 35+35 b) Lab Activity: 10 c)Activity based Assessment : 10 + 5 d) H.W. & C.W.: 5	2nd Unit (50) FA Weightage out of 10 for Final Assessment	a) Paper Pen Test: 35 b) Activity: 5 c) Spelling: 5 d) H.W. & C.W.: 5
Final (100) Weightage out of 30	a) Paper Pen Test:80 b) Activity / Project: 10 c) Spelling: 10	a) Paper Pen Test: 80 (70+10 MCQ) b) Lab Activity: 10 c) Group Activity / Project: 10	Final (50) Weightage out of 15 for Final Assessment	a) Paper Pen Test :45 b) Spelling : 5
Final Assessment 100 (50+50)	a) FA1+FA2 + SA1 : Weightage out of 50 b) FA3+FA4+SA2 : Weightage out of 50	a) FA1+FA2 + SA1 : Weightage out of 50 b) FA3+FA4+SA2 : Weightage out of 50	Final Assessment 50 (25+25)	a) FA1+FA2 + SA1 : Weightage out of 25 b) FA3+FA4+SA2 : Weightage out of 25

For Classes IX & X

The academic session is divided into 2 terms – Term I & Term II .The format of assessment for each subject is as under:

	Term I - (April 16 – Sept. 16)		Term II- (Oct. 16 – March 17)
Formative Assessment I (FA I)	a) Paper-Pen Test : 35 b) Activity based Assessment : 10+5	Formative Assessment III (FAIII)	a) Paper-Pen Test : 35 b) Activity based Assessment : 10+5
Formative Assessment II (FA II)	a) Activity Based Assessment : 10+10 b) Project/ Lab Activity : 15 c) Notebook Assessment: 5	Formative Assessment IV (FA IV)	a) Activity Based Assessment : 10+10 b) Project/ Lab Activity : 15 c) Notebook Assessment: 5
Summative I	English - Listening and Speaking Skills – 20 marks Pen & Paper test – 70 marks Science, Math, Social Sc, Hindi/Sans/Fr Pen & Paper test – 90 marks	Summative II	English - Listening and Speaking Skills – 20 marks Pen & Paper test – 70 marks Science, Math, Social Sc ,Hindi/ Sans/Fr Pen & Paper test – 90 marks

Final Assessment : FA I + FA II + FA III + FA IV + Summative I + Summative II = G.T.
10 + 10 + 10 + 10 + 30 + 30 = 100

Special Activities – 2016 – 2017

Labour Day	- Monday , 02 May'16
BOOK WEEK (Classes Nursery to IX)	- Monday, 02 May'16 to Friday, 06 May'16
TAGORE'S BIRTHDAY CELEBRATIONS (Classes I to V)	- Friday, 06 May'16
LECTION OF CABINET MEMBERS (Classes VI to XII)	- Friday, 29 July'16
ORDINATRIX 2016 (Inter school COMPUTER FESTIVAL for Classes III to XII)	- Tuesday , 02 August'16
INVESTITURE CEREMONY	- Friday , 12 August'16
LiFe Mosaic (Interschool LITERARY FESTIVAL for Classes XI & XII)	- Wednesday, 17 August'16
LEADERSHIP CAMP FOR CABINET MEMBERS	- Saturday, 20 August'16
HINDI DIWAS (Classes I to XII)	- Wednesday, 14 September'16
LEAD ON	- Wednesday, 26 October'16
ORIGAMI (Classes III to XII, Interschool Competition)	- Thursday, 27 October'16
JUNIOR ATHLETIC MEET & GRANDPARENTS' DAY (Classes Nursery to V)	- Thursday, 10 November'16
BIENNIAL PRESENTATION	- Friday, 25 November'16 - Saturday, 26 November'16
SENIOR ATHLETIC MEET(Classes VI to XII)	- Wednesday, 14 December'16
ANNUAL PRESENTATION (Classes I & II)	- Thursday, 29 December 2016
ANNUAL PRESENTATION (Classes III to V)	- Friday, 30 December 2016
GRADUATION CEREMONY & FAREWELL PARTY (Classes XI & XII)	- Wednesday, 25 January'17
SENIOR ANNUAL PRIZE DISTRIBUTION(Classes VI to XII)	- Friday, 10 February'17
ANNUAL PRESENTATION (Classes Nursery & K.G)	- Saturday, 25 February'17
JUNIOR ANNUAL PRIZE DISTRIBUTION (Classes I to V)	- Monday, 27 February'17
JUNIOR ANNUAL PRIZE DISTRIBUTION (Classes Nursery & K.G)	- Thursday, 02 March'17

SCHEDULE OF WEEKLY TESTS FOR 2016 - 2017

Unit – I

	VI	VII	VIII	IX	X	XI – A	XI – B	XI – C / D	XII – A	XII – B	XII- C / D
April 2016 Fri. 22.04.16 Fri. 29.04.16	---- Math	---- Hindi	---- Science	---- FA	---- FA	---- ----	---- ----	---- ----	English Economics	English Economics/Arts	English Bio/Eco./C.Sc.
May 2016 Fri. 06.05.16 Fri. 13.05.16 Fri. 20.05.16	S.Science English -	Science Math -	S.Science English -	Math Hindi/ Fr./San -	English Science -	-- -- --	-- -- --	-- -- --	Accounts Math B.Studies	Pol.Science History/Psych. Geog./H.Sc.	Physics Math/Psych. Chemistry
July 2016 Mon. 4.07. 16 Fri 08.07. 16 Fri. 15.07. 16 Fri. 22.07.16 Fri 29.07.16	Science Hindi Math S.Science English	S.Science English Hindi Science Math	Math Hindi Science S. Science English	Science English S.Science Math Hindi./San / Fr.	S.Science Hindi/Fr/Sans Math English Science	-- -- -- English B.Studies	-- -- -- English Pol Science	-- -- -- English Physics	English B.Studies Accounts Math Economics	English Geog/H.Sc Pol.Science History/Psych. Economics/Arts	English Chemistry Physics Math/Psych. Bio/Eco./C.Sc.
August 2016 Fri. 05.08. 16 Fri. 12.08. 16 Fri. 19.08.16	Science Hindi San/Fr./Man.	Sans/ Fr /Man English S.Science	Math San / Fr / Man Hindi	Science English S.Science	S.Science Hindi/Fr/Sans Math	Economics Math Accounts	Eco/H.Sc Geog./Psych. Hist./ Art	Bio/Eco./C.Sc Math/Psych. Chemistry	-- -- -	-- -- -	-- -- -

MID-TERM EXAMINATIONS FOR CLASSES VI TO XII FROM WEDNESDAY 21 SEPTEMBER 2016 till FRIDAY 30 SEPTEMBER 2016

SCHEDULE OF WEEKLY TESTS FOR 2016 - 2017

Unit – II

	VI	VII	VIII	IX	X	XI – A	XI – B	XI – C / D	XII – A	XII – B	XII – C / D
November 2016 Fri. 04.11.16 Fri. 11.11.16 Tues. 15.11.16	English Science Hindi	Science S.Science English	S.Science -- Hindi	Assessment Assessment Hin/Fr/Sans	Assessment Assessment S.Science	English Economics B.Studies	English H.Sc/Eco Pol. Science	English Bio/Eco./C.Sc. Physics	1st Pre Board Exams • Monday 07 November 2016 till Thursday 17 November 2016		
December 2016 Fri. 02.12.16 Mon 05.12.16 Fri. 09.12.16 Fri 16.12.16 Fri 23.12.16 Fri. 30.12.16	Math - S.Science English Science San/Fr/Man	Hindi - Math Science San/Fr/Man S.Science	Math Science English San/Fr / Man S.Science Hindi	S.Science - Math English Science Hin/Fr/Sans	Hindi / Fr /San - English Science Math S.Science	Math - Accounts English Economics B.Studies	Geog./Psych. - History/Art English H.Sc/Eco Pol.Science .	Math/Psych. - Chemistry English Bio/Eco./C.Sc. Physics			
January 2017 Thurs 12.01.17 Mon. 16.01.17 Fri. 20.01.17 Mon. 23.01.17	-- Hindi Math S.Science	--. English Hindi Math	-- Math Science English	Math S.Science English Science	Hindi/Fr/San English Science Math	Math Accounts - -	Geog./Psych History/Art - -	Math/Psych. Chemistry - -	2nd Pre- Board Exams • Wednesday , 28 December 2016 • Friday, 30 December 2016 • Thursday, 12 January 2017 • Saturday, 14 January 2017 • Monday 16 January 2017		

Final Exams for Class XI : Friday 17 February 2017 till Monday 27 February 2017
Final Exams for Classes VI – X : FIRST WEEK OF MARCH 2017

Schedule of Sports & House Activities: Session 2016-2017

Month	Sports Activities	Inter House Activities
April 2016	Basket Ball Tournament (Jr. Boys & Jr. Girls) Football (Jr. Boys & Jr Girls) Cricket (Jr. Boys)	Spot Ad (Classes IX-XII) Debate (Classes VI- VIII)
May 2016	Badminton (Jr Boys & Jr. Girls) Table Tennis (Jr.Boys & Jr. Girls) Volleyball (Jr. Boys & Jr. Girls)	Caricature (Classes VI -VIII) Best out of waste – costume designing (Classes IX - XII)
July 2016	Basket Ball Tournament (Sr. Boys & Sr. Girls) Badminton (Sr Boys & Sr. Girls) Cricket (Sr. Boys)	Spellathon (Classes VI – VIII) Cabinet Elections (Classes VI-XII)
August 2016	Volley ball (Sr Boys & Sr. Girls) Football (Sr. Boys) Table Tennis (Sr. Boys & Sr. Girls)	Fusion Music (Classes VI-XII)
September 2016	-----	Hindi Diwas Laghu Natika (Classes VI - VIII) Hasya Kavi Sammelan (Classes IX - XII)
October/November 2016	-----	News hour (Classes IX-XII) Character Potrayal (Classes VI-XII)
December 2016	-----	Parliamentary Debate (Classes IX -XII) Snap, Style and Share (Classes VI – VIII)
January 2017	-----	Ignited Minds – Quiz competition (Classes VI-VIII)

TRIPS OUTSIDE DELHI – 2016 – 2017

Classes VI to VIII	- Adventure Camp	- May 2016
Classes IX & X	- Adventure Camp	- May 2016
Classes XI & XII	- Adventure Camp	- May 2016
Art Camp IX to XII	- Shekhawati	- March 2016
Nursery & K.G.	- Overnight Camp (in school)	- February 2017
Class I	- Agra (Day Trip)	- October 2016
Class II	- Jaipur	- February 2017
Class III	- Amritsar and Wagah Border	- November 2016
Class IV	- Gwalior	- November 2016
Class V	- Kurukshetra	- February 2017
	- Dudhwa National Park	- November / December 2016

EDUCATIONAL VISITS

SESSION 2016-2017

<u>CLASSES VI TO XII</u>		
S.NO	CLASS	PLACE
1	VI	NMNH , Heritage Walk
2	VII	National Science Centre, Heritage Walk
3	VIII	Bio diversity walk , Heritage Walk
4	IX	Nehru Planetarium, Heritage Walk
5	X	Archeological Museum, Heritage Walk
6	XI A & XII A	Delhi Stock Exchange, RBI
7	XI B & XII B	Parliament Museum, National Museum
8	XI C & XII C	National Science Centre
9	XI D & XII D	National Institute of Immunology

WORKING SATURDAYS 2016- 2017

			April 2016
09 April	:		Orientation Classes VI, VII & VIII
23 April	:		Orientation Classes IX & X
			May 2016
07 May	:		PTM Classes Nursery to V, Orientation-Class XII
14 May	:		P.D.P. Teachers
			July 2016
02 July	:	----	----
23 July	:	PTM	PTM VI to X, Orientation Class XI
30 July	:	PDP	Teachers
			August 2016
06 August	:	P.D.P.	Teachers
27 August	:	P.T.M	Report Books- Classes VI to VIII & XI,XII
			September 2016
03 September	:	P.T.M	Report Book -Classes I to V
24 September	:	----	----
			October 2016
01 October	:	P.T.M.	Report Book -Classes Nur & KG
22 October	:	P.T.M	Report Book – Classes VI to XII
			November 2016
19 November	:		Biennial Presentation Practice
26 November	:		Biennial Presentation
			December 2016
03 December	:	PTM	Classes Nur & KG Report Book – Classes I to V
17 December	:	PDP	Teachers
			January 2017
14 January	:		Working for Classes IX to XII
21 January	:	----	
28 January	:		Staff Picnic
			February 2017
04 February	:	----	
25 February	:		Expressions –Classes Nursery & K.G.
▪ P.T.M.	:		Parent Teacher Meeting
▪ P.D.P.	:		Professional Development Program

LIST OF HOLIDAYS: 2016-2017

School reopens on Monday 04 April 2016

1. Ambedkar JayantiThursday..... 14 April 2016
2. Ram Navmi Friday.....15 April 2016
3. Mahavir Jayanti.Wednesday.....20 April 2016
4. Buddha Purnima.....Saturday.....21 May 2016

SUMMER VACATION

NUR to V- Monday 09 May 2016 till Sunday 03 July 2016

VI to XI - Monday 16 May 2016 till Sunday 03 July 2016

XII - Monday 23 May 2016 till Sunday 03 July 2016

SCHOOL RE-OPENS FOR TEACHERS ON FRIDAY 01 JULY 2016

SCHOOL RE-OPENS ON MONDAY 04 JULY 2016

5. Id ul Fitr..... Wednesday.....06 July 2016
6. Independence Day Monday.....15 August 2016
7. Raksha Bandhan..... Thursday..... 18August 2016
8. Janmashtami..... Thursday.....25 August 2016
9. Id –ul-Zuha (Bakrid).....Monday12 September 2016
10. Gandhi Jayanti..... Sunday.....02 October 2016
11. MuharramWednesday.....12October 2016
12. Valmiki Jayanti Sunday 16October2016

DUSSEHRA HOLIDAYS

From Monday 10 October 2016 to Sunday 16 October 2016

DIWALI HOLIDAYS

From Saturday 29 October 2016 till Tuesday 01 November 2016

13. Guru Nanak's Birthday..... Monday.....14 November 2016
14. Id-ul-Milad Tuesday.....13 December 2016
15. Christmas..... Sunday.....25 December 2016

WINTER VACATION

From Saturday , 31 December 2016 till Sunday ,15 January 2017

SCHOOL RE-OPENS ON MONDAY, 16 JANUARY 2017

Extra classes for Classes IX to XII from Thursday, 12 to Saturday, 14 January 2017

16. Republic Day..... Thursday26 January 2017
17. Holi.....Monday13 March 2017