



**CIRCULAR FOR CLASSES X AND XII**

**January 2021**

Dear Parent

With reference to the circular sent by the Directorate of Education, Govt of NCT of Delhi, schools have been directed to organise classes in the school for conducting practicals / internal assessments / revision for students of classes X and XII, with parental consent.

In compliance with the same, the students of classes X & XII will be required to be in school from Monday, 01 February 2021.

Kindly note the following important points in this regard:-

1. School timings for these classes will be from 09:00 am till 12:30 pm.
2. Entry will be from 08:30 am till 09:05 am. No student will be allowed to enter school after 09:05 am.
3. There will be no school transport. Parents will have to make their own arrangements to pick and drop their ward to and from school.
4. The number of students coming every day will be staggered to ensure that there are less number of students present in the school on a particular day.
5. There will be separate gates for entry and exit for the students of classes X and XII.
6. All students and staff will enter the school wearing a face cover/mask and continue wearing it all through the day.
7. As the students enter the school:
  - a) their temperature will be checked using a thermal scanner and noted.
  - b) they will be required to sanitize their hands at the sanitization station.
  - c) they will move to their respective classes/laboratory keeping social distancing in mind. Staff will be stationed to ensure social distancing.
8. In case a student is found to have a temperature above 99 F, she/he will be sent home.
9. Students will remain in their classroom / laboratory with the teachers during their lessons.
10. Students will not be allowed to share food, water or any stationery items.
11. The detailed academic schedule will be shared with you on Wednesday, 27 January 2021.

12. **Kindly note it is optional for parents to send their ward to the school for these academic activities. In case a parent does not want to send their ward, they should take complete responsibility for preparing their ward for the upcoming practical examination scheduled to begin from Monday,01 March 2021 and the Board examinations, scheduled to begin from Tuesday, 04 May 2021.**

**The school will take all measures to ensure sanitization as per guidelines issued by MHA / DOE/ CBSE . However, the school will not be responsible for any infection that your ward may contract during the period she/he attends school.**

You are requested to fill the Google form giving consent for your ward to come to school for her/his practicals/internal assessments/ revision classes latest by **Wednesday, 20 January 2021 before 12 noon.**

<https://forms.gle/qb6WD5iCQu8gY2PL9>

Shafalee Gupta  
Principal